

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, April 8, 2021**  
**NBH Media Center**  
**4:00 p.m.**

**Attending: Mr. Jon McFatter, Dr. Jeremy Hatcher, Mrs. Joyce Wilson, Mrs. Sandy Porter, Mr. Robert Fleming, Mrs. Tiffany Ennis, Ms. Jennifer McCabe**

**Absent: Mr. Waylon Thompson**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burke**

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mr. Jon McFatter
- III. Prayer** – Mr. Robert Fleming
- IV. Approval of Agenda** – Mr. Fleming made a motion to approve the agenda as presented. Mrs. Wilson seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 03/04/2021 – Dr. Hatcher made a motion to approve the minutes of 03/04/21 as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

Mr. Bolinger introduced a couple of new employees: Mrs. Tabitha Delaney, the HR clerk as well as Coach Dustin Rennspies, the new Athletic Director and his wife Theresa who has been hired for a teaching position for next year.

- VI. Presentations for Construction Manager for NBH Marine Science/Admin Building**
- VII. Action Items**
  - A. Selection and approval of Construction Manager for NBH Marine Science/Admin Building (Adams) – Mr. McFatter will be recusing himself from the vote or discussion due to conflict of interest. Mr. Burke tallied and presented the results. Dr. Hatcher, motion to approve negotiations in the order in which it stands, which is Reliant South, Culpepper, and Allstate. Mrs. Ennis seconded the motion. All in favor, with exception of Mr. McFatter who recused himself from the vote and discussion. No further discussion, motion carries.
  - B. Approval of BHCA, Inc. Component Unit Purchasing Policy for Extraordinary Items – previously advertised (Adams) – Mrs. Ennis made a motion to approve the policy as advertised. Ms. McCabe seconded the motion. All in favor, no further discussion, motion carries.
  - C. Approval for advertisement – updated Covid Leave Policy (Adams) – Mrs. Wilson posed a question regarding how this was going to be communicated to the employees. Mr. Bolinger stated that he and the CFO would get the information to them. Mrs. Wilson also asked if a teacher were out on quarantine, would they be able to teach from home. Mr. Bolinger stated they would be able to if approved by the principal and the CEO.

Mrs. Wilson made a motion to approve the updated policy for advertisement. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.

- D. Approval for HR consulting services (Adams) – Mrs. Adams explained to the Board about the three presentations given to the committee which consisted of members of the Clemons company, the CEO, CFO and BFO. The recommendation is for BHCA Inc. to go with HR Edge. A few questions were asked and answered. Mrs. Ennis made a motion to approve contracting with HR Edge for HR consulting services. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

**VIII. Informational Items**

- A. School updates – Mr. Bolinger stated Mr. McLaughlin sends his apologies for not coming and gave some updates regarding NBH. Mr. Stephenson gave updates regarding the BH campus.
- B. Marine Science/Admin building – DAG is scheduling meetings with the teachers for the classrooms. Mr. Bolinger believes by next board meeting there will be plans for the board to view.

**IX. Announcements**

- A. The next agenda meeting will be Thursday, April 29<sup>th</sup> at 3:30 p.m. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, May 6<sup>th</sup> at 4:00 p.m. at the NBH Media Center.
- C. A date for the Nominating Committee meeting was set for April 20<sup>th</sup> at 4 p.m.
- D. All members up for re-election next month have declared their intention to run today.

Due to the Board elections next month, a brief discussion ensued about the statement in the bylaws, “Absent authorization by the Board, there shall be 2 nominees for each seat to be elected.” Mrs. Porter made a motion to waive the requirement for 2 nominees for each seat. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.

**X. Public Comments** – none.

**XI. Board Comments** – Mrs. Porter mentioned the Prom on April 17<sup>th</sup>. Mrs. Wilson asked when staff and teacher surveys would be done. Mr. Stephenson replied one was done at the beginning of the year at the BH campus and would be repeated at the end of the year to determine progress made on any concerns expressed in the first survey. Mr. Bolinger stated the NBH campus would be referring to the surveys done for Cognia for the accreditation process.

**XII. Adjournment** – 7:30 p.m.